

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
<b>AUGUST 2004 (Individual Decision(s))</b>									
ID0819	<b>Animal Health Level Agreement</b> <i>Purpose: To approve the Service Level Agreement prior to final agreement with DEFRA.</i>	ID	Individual Decision - 01/08/04	Environment and Public Protection	Sean Murphy (2840)	Cllr Billy Drummond			
ID0822	<b>Discretionary Relief from Non Domestic Rate</b>  <b>(Paragraph 5 - particular applicant for/recipient of financial assistance)</b> <i>Purpose: To consider three applications for relief from individual ratepayers.</i>	ID	Individual Decision - 12/08/04	Strategy and Commissioning	Bill Blackett (2305)	Cllr Denise Gaines	Yes		
<b>12 AUGUST 2004</b>									
EX0599	<b>West Berkshire Forward Plan - September 2004 to December 2004</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 12/08/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0611	<b>Customer Contact Strategy - Annual Review</b> <i>Purpose: To present a review of the Council's Customer Contact Strategy.</i>	EX	Executive - 12/08/04	Strategy and Commissioning	Jo Benoy /Malcolm Burch (2568)	Cllr Sally Hannon			
EX0756	<b>Capital Programme Monitoring Report Fourth Quarter (Outturn) 2003/04</b> <i>Purpose: To inform Members of the current budget position on the Capital Programme.</i>	EX	Executive - 12/08/04	Strategy and Commissioning	Caroline Gray (2115)	Cllr Denise Gaines			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
EX0679	<b>SEN Development Plan Review - Final Version</b> <i>Purpose: To report back on the consultation and get approval for the final version of the plan.</i>	EX C	Executive - 12/08/04	Children and Young People	Jane Pritchard (2783)	Cllr Mollie Lock			
EX0777	<b>Education Asset Management Plan - 2004/05 Appraisal</b> <i>Purpose: To agree the revised statement of priorities.</i>	EX	Executive - 12/08/04	Children and Young People	Mark Lewis (2038)	Cllr Mollie Lock			
EX0796	<b>Vesting of Commoners' Rights on Greenham and Crookham Commons</b> <i>To consider whether the Council should vest Commoner's Rights in properties at Greenham and Crookham Commons (pursuant to Section 5(4) of the Greenham and Crookham Common Act 2002), ("the Act"), in consultation with the Greenham and Crookham Common Commission.</i>	EX	Executive - 12/08/04	Strategy and Commissioning	Annette Thomas (2341)	Cllr Mike Rodger			
EX0839	<b>Delivering Investment from Growth – Responses to Consultation</b>	EX	Executive – 12/08/04	Strategy and Commissioning	-	Cllr Royce Longton			
EX0795	<b>Residents' Parking Policy and Guidance</b>	EX	Executive – 12/08/04	Environment and Public Protection	-	Cllr Sally Hannon			
EX0824	<b>Developing Services for Older People</b> (Paragraph 9 - terms proposed in negotiations) <i>Purpose: To seek approval to enter into negotiations with Sovereign Housing Association regarding facilities at Windmill Court, Mortimer.</i>	EX	Executive - 12/08/04	Community Care and Housing	Margaret Goldie (2730)	Cllr Phil Barnett	Yes		

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
C0672	<b>Statement of Final Accounts 2003/04</b> <i>Purpose: To submit the Final Accounts 2002/2003 for approval.</i>	EX C	Executive - 12/08/04 Council - 26/08/04	Strategy and Commissioning	Simon Freeman (2249)	Cllr Denise Gaines			
C0782	<b>Changes to the Constitution</b> <i>Purpose: To ask Members to agree amendments to the Constitution arising from changes to Area Forums.</i>	C	S&C SC - 18/05/04 Council - 26/08/04	Strategy and Commissioning	Andy Day (2459)	Cllr Royce Longton			
C0714	<b>Best Value Performance Plan 2004/2005</b> <i>Purpose: To consider the Best Value Performance Plan.</i>	EX C	Executive - 17/06/04 Council - 26/08/04	Strategy and Commissioning	David Baker (2083)	Cllr Royce Longton			
C0707	<b>Medium Term Financial Strategy 2004/05 - 2006/07</b> <i>Purpose: To present the Council's three year Financial Strategy.</i>	EX C	Executive - 15/07/04 Council - 26/08/04	Strategy and Commissioning	Martin Cawte (2989)/ Jo Benoy (2247)	Cllr Denise Gaines			
C0708	<b>Corporate Plan Refresh</b> <i>Purpose: To seek Members' approval of the updated Corporate Plan.</i>	EX C	Executive - 15/07/04 Council - 26/08/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Mike Rodger			
<b>SEPTEMBER 2004 (Individual Decision(s))</b>									
ID0798	<b>Library Position Statement 2004</b> <i>Purpose: To approve the Position Statement for submission to the DCMS.</i>	ID	Individual Decision - 09/09/04	Strategy and Commissioning	Christine Owen (2904)	Cllr Mike Rodger			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
<b>9 SEPTEMBER 2004</b>									
EX0652	<b>West Berkshire Forward Plan - October 2004 to January 2005</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0662	<b>Closure of Capital Accounts</b> <i>Purpose: To determine certain capital financing transactions for the accounting year ended 31 March 2004 in accordance with the Local Government and Housing Act 1989.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Caroline Gray (2115)	Cllr Denise Gaines			
EX0673	<b>Treasury Management Annual Report</b> <i>Purpose: To consider an Annual Report on the Treasury Management Function, reviewing the previous year's activities and performance fund for the year.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Jo Benoy (2247)	Cllr Denise Gaines			
EX0674	<b>Winter Service Plan 2004/2005</b> <i>Purpose: To report on the successful operation of the 2003/2004 Highway Winter Service Plan and seek approval of the 2004/2005 Plan.</i>	EX	Executive - 09/09/04	Environment and Public Protection	Melvyn May (2873)	Cllr Sally Hannon			
EX0692	<b>Level One Performance Monitoring - April to June 2004</b> <i>Purpose: To outline performance levels across the Council for April 2004 to June 2004 and to consider, where appropriate the remedial action that is required.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Nick Carter (2103)	Cllr Mike Rodger			
EX0693	<b>Budget Monitoring Report - April to June 2004</b> <i>Purpose: To reupdate Members on the 2004/05 budget monitoring position.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Simon Freeman (2249)	Cllr Denise Gaines			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
EX0823	<b>Establishing Partnership Arrangements Between the Council and Newbury and Community Primary Care Trust.</b> <i>Purpose: To seek approval to formally consult on proposals for intergration between the Council and the PCT, including the establishing of a Care Trust &amp; Children's Trust.</i>	EX	Executive - 09/09/04	Community Care and Housing	Margaret Goldie (2730)/ Richard Hubbard (2722)	Cllr Phil Barnett			
EX0797	<b>Newbury Parking Study - W1</b> <i>Purpose: Results to statutory and public consultation.</i>	EX	Executive - 09/09/04	Environment and Public Protection	Andrew Garratt (2491)	Cllr Sally Hannon			
CCH0826	<b>Annual Report - Community Care Complaints 2003/04</b> <i>Purpose: To inform Members , as required by various statutory complaints procedures, and to provide them with details of the previous year's activity.</i>	CCH	CC&H SC- 07/09/04	Community Care and Housing	Yvette Jones (2024)				
CYP0825	<b>Annual Report - Social Care Complaints</b> <i>Purpose: To inform Members , as required by various statutory complaints procedures, and to provide them with details of the previous year's activity.</i>	CYP	C&YP SC - 30/09/04	Children and Young People	Yvette Jones (2024)				
<b>14 OCTOBER 2004</b>									
EX0664	<b>West Berkshire Forward Plan - November 2004 to February 2005.</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 14/10/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
EX0677	<b>Sales of Age Restricted Products</b> <i>Purpose: To seek approval from the Executive for Public Protection Services (Trading Standards Team) approach to the enforcement of legislation relating to age restricted products.</i>	EX	Executive - 14/10/04	Environment and Public Protection	Sean Murphy (2840)	Cllr Billy Drummond			
EX0646	<b>Commissioning Strategy for Older People's Services</b> <i>Purpose: To seek approval for the commissioning strategy for Older People's Services for 2004-2007</i>	EX	Executive - 14/10/04	Community Care and Housing	Jan Evans (2736)	Cllr Phil Barnett			
EX0645	<b>Commissioning Strategy for Learning Disabilities Services</b> <i>Purpose: To seek approval for the commissioning strategy for the Learning Disability Service for 2004-2007.</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2046)	Cllr Sally Hannon			
EX0647	<b>Commissioning Strategy for Mental Health Service</b> <i>Purpose: To seek approval for the commissioning strategy for Mental Health Services for 2004-2007.</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2046)	Cllr Phil Barnett			
EX0644	<b>Commissioning Strategy for Physical Disability Service</b> <i>Purpose: To seek approval for the commissioning strategy for services for people with physical disabilities for 2004-2007</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2046)	Cllr Phil Barnett			
EX0755	<b>Capital Programme Monitoring Report Second Quarter (Half Year) 2004/05</b> <i>Purpose: To inform Members of the current budget position on the Capital Programme.</i>	EX	S&C SC - 14/09/04 Executive - 14/10/04	Strategy and Commissioning	Carole Ruse (2972)	Cllr Denise Gaines			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
EX0651	<b>Pooled Budgets with Health (Nursing Home Placements)</b> <i>Purpose: To seek approval to establish an agreement under S31 of the Health Act of 1999 to pool the budgets for nursing home placements and continuing care arrangements with Newbury and Community PCT.</i>	EX	Executive - 14/10/04	Community Care and Housing	Jan Evans (2736)	Cllr Phil Barnett			
EX0772	<b>Waste Management Issues</b> (Paragraph 9 - terms proposed in negotiations) <i>Purpose: To consider current waste management issues</i>	EX	Executive - 14/10/04	Environment and Public Protection	Bill Jennison (2560)	Cllr Owen Jeffery			
EX0818	<b>Criminal Records Bureau Checks</b> <i>Purpose: To approve the Council's Policy on making CRB checks and handling the results.</i>	EX	Executive - 14/10/04	Strategy and Commissioning	Liz Howlett (2420)	Cllr Mike Rodger			
C0820	<b>Changes to the Constitution</b> <i>Purpose: For Members to agree changes to the Constitution resulting from the implementation of the Agresso system.</i>	EX C	Executive - 14/10/04 Council - 19/10/04	Strategy and Commissioning	Andy Day (2459)	Cllr Royce Longton			
<b>11 NOVEMBER 2004</b>									
EX0676	<b>West Berkshire Forward Plan - December 2004 to March 2005.</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 11/11/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0715	<b>Annual Review of Performance</b> <i>Purpose: To report on the conclusions of the Social Services' Inspectorate regarding current performance, past year's achievements and future capacity to improve social care services for children and adults in West Berkshire.</i>	EX	Executive - 11/11/04	Community Care and Housing/ Children and Young People	Margaret Goldie (2730)/ Richard Hubbard (2722)	Cllr Phil Barnett / Cllr Mollie Lock			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – August 2004 to November 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
EX0716	<b>Five Year Highway Improvement Programme</b> <i>Purpose: To present the draft five year highway improvement programme for consideration by Members.</i>	EX	Executive - 11/11/04	Environment and Public Protection	Melvyn May (2873)	Cllr Sally Hannon			
EX0799	<b>Risk Management Strategy</b> <i>Purpose: To present the Council's Risk Management Strategy</i>	EX	Executive - 11/11/04	Strategy and Commissioning	Ian Priestley (2253)	Cllr Mike Rodger			

**NOTE:** Items marked EX/ID will either be dealt with at the Executive or will be an Individual Decision made by the Portfolio Member. If you have any enquiries, please contact the number below.

The items included in the Forward Plan and the date to be considered by the Executive was correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Anne Hunter – Tel: 01635 519241 e-mail: [ahunter@westberks.gov.uk](mailto:ahunter@westberks.gov.uk) in Policy & Performance to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**